

LYNDON CITY COUNCIL
ADJOURNED MEETING MINUTES OF
SEPTEMBER 20, 2010

The Lyndon City Council met in adjourned session on Monday, September 20, 2010, 7:30 p.m., at City Hall.

Members Present: Kay Jones, Wayne Howard, Bill Patterson, Brandon Smith,
Doug Watson, Mayor Jeff Bronson, City Attorney Pat Walsh (8:00),
and City Clerk Barb Schattak

Others Present: Dave Wilson, Maintenance Superintendent
Darrel Manning, Chief of Police/Zoning Administrator
Robert Smith, Police Officer

Mayor Bronson called the meeting to order. A motion was made by Patterson to approve the September 7, 2010 regular meeting minutes as amended. Howard seconded the motion, which carried.

WEBSITE: Barb presented site maps sent by Jenny Popp of Holy Fish Designs for the council to review for possible use for the City's website. In order for the council to have a better idea of these websites, Barb showed the council the actual websites for Inman and Wakeeney, Kansas. Mayor Bronson asked if we could find some old pictures such as centennial days; it was suggested to contact the Historical Society. Watson questioned if the lakes could be contacted to request updated pictures for the website. Barb will contact Holy Fish Designs as well as the Historical Society and the Corps of Engineers at the lakes. After some discussion, it was the consensus of the council to use the Inman format, the matter was tabled.

RWD #1: Barb informed the council she has been in contact with Richard Hines and to date he had not heard back from Delton Gilliland, attorney for the district. The matter was tabled.

CAFFE THYME: Barb reported the building permit and the special use permit have been received in the office but need the filing fee for the special use permit and additional information from the owners. Barb will be contacting the owners for the additional items.

BG CONSULTANTS SURVEY: Barb reported Bruce Boettcher had called stating the survey crew will be in this week to survey Monroe and West 13th Streets.

COMMUNITY SERVICE: Barb stated she has visited with Ron Bolz regarding the possibility of allowing persons to complete their community service hours through the city. Ron stated liability isn't the issue as much as is the workers compensation factor. If an individual would get hurt, it would fall under our work comp and raise our rates. After some discussion, Barb was asked to check with the League regarding community service. The matter was tabled.

COURT SOFTWARE: Presented a quote from Jayhawk Software in the amount of \$4500 to convert the old court software to the software presently being used. After some discussion, a motion was made by Jones to accept the quote from Jayhawk Software. Patterson seconded the motion, which carried.

SMOKE FREE ORDINANCE: City Attorney Pat Walsh presented a draft ordinance to designate the parks as being smoke free except in the parking lot area. Patterson asked due to complaints of animals being at games should the ordinance include a no pet rule. Patterson's suggestion died due to lack of a consensus. Mayor Bronson questioned how people would know where they can't smoke; this led to a discussion as to where signs should be placed. The matter was tabled to the next meeting.

RESOLUTION NO. 10-05: City Attorney Pat Walsh presented Resolution No. 10-05 which authorizes filing of application with the Kansas Department of Health and Environment for a loan under the Kansas Water Pollution control Revolving Fund Act (K.S.A. 1988 Supp. 65-3321 through 65-3329). This resolution authorizes Mayor Bronson to execute and file an application on behalf of the City. A motion was made by Jones to approve Resolution No. 10-05 and authorize Mayor Bronson to sign on behalf of the City. Smith seconded the motion. Barb will send a copy of the resolution to Rance Walker of KDHE and ask them to expedite it per Pat. Dave asked Pat if KCCI should be held off from starting the work; Pat indicated we should contact them. Barb was asked if she could contact Ryan Kelly with KCCI to hold off on the project until further notice.

BUILDING PERMITS: Presented application for an accessory structure submitted by Carl & Charlotte Manning, 320 W. 6th, for a carport. The application has been approved by Zoning Administrator, Darrel Manning and is on file at City Hall.

Presented application for a fence permit submitted by Kenneth Jennings, 230 W. 6th. The application has been approved by Zoning Administrator, Darrel Manning and is on file at City Hall.

MAINTNENANCE: Dave presented each member with a list of activities maintenance has completed since the last meeting.

Patterson reported the curb by the library looks really good; Dave stated he didn't put it in until Friday. Mayor Bronson asked if they had enough concrete for the curb; Dave stated they had more than enough and did some ditch repair at 3rd & Topeka by the bridge to stop some of the erosion.

Smith asked Dave if West 6th Street had been repaired; which Dave reported it has been asphalted.

Dave asked the council for permission to purchase a painter/compressor combo to be used to paint the crosswalks and the parking areas. The painter/combo would also include a handgun which could paint other items such as a wall. After some discussion, a motion was made by Howard to purchase the painter/compressor combo in an amount up to \$3501. Jones seconded the motion, which carried.

POLICE: Darrel Manning, Chief of Police, presented a Police Activity Report for council's review.

Darrel reported full time and part time officers are in need of new shirts; he would like to purchase one long sleeve shirt and one short sleeve shirt for the part time officers and 2 shirts of

each for the full time officers. It was the consensus of the council for Darrel to purchase the shirts.

CITY CLERK: Barb reported FEMA representatives have brought the paperwork for the June 8th Community Center flood damaged to be signed and it has been turned in.

Each member was given a copy of correspondence from the Osage County Clerk inviting the council to attend a T-Works meeting at the courthouse, Wednesday, September 29, 2010 at 7:00 p.m. too discuss Highway 75 and K-31 improvements.

Each member was given a copy of an email inviting the City to a town hall meeting to discuss the new Transparency Act reporting requirements to be held September 23, 2010 in Washington, DC or you can attend the meeting via webinar.

Council member were given copies of the budget ending August 31, trial balance and fund summaries.

Barb reported she will be gone September 22nd through the 24th for the fall court conference.

Patterson asked Barb if she had planned her vacation; she thought maybe the second week in November. Mayor Bronson asked if Carolyn Wilson should be made full time until the administrator is on board. Barb reminded the council she is limited on how much she can make before it affects her retirement. After some discussion, no action was taken.

CITY ATTORNEY: At 8:47 p.m. a motion was made by Watson to recess to executive session for twenty minutes to discuss a matter of attorney/client privilege. Patterson seconded the motion, which carried. The governing body reconvened at 9:07 p.m.

A motion was made by Patterson to accept the employee agreement with Kim Newman and authorize Mayor Bronson to sign. Watson seconded the motion, which carried.

GOVERNING BODY COMMENTS: Patterson stated the business at 6th and Topeka has officially closed and wondered if the area could get cleaned up. Darrel reported he will visit with the owners.

Jones suggested there should be an article in the paper to introduce the new City Administrator to everybody. After some discussion, Barb was asked to write a letter to Ms. Newman and have it sent with the employee agreement to her.

Mayor Bronson asked if the city maintenance crew can haul off the excess dirt and bring in clay for the batting cages. Dave stated he would like to help. After some discussion, it was the consensus of the council to allow the maintenance staff to assist with the dirt work.

At 9:15 p.m. a motion was made by Howard for adjournment to Monday, October 4, 2010, at 7:30 p.m. Smith seconded the motion, which carried.

Barbara Schattak, City Clerk

A handwritten signature in cursive script, reading "Barbara Schattak". The ink is dark and the signature is fluid, with a prominent loop at the end of the last name.